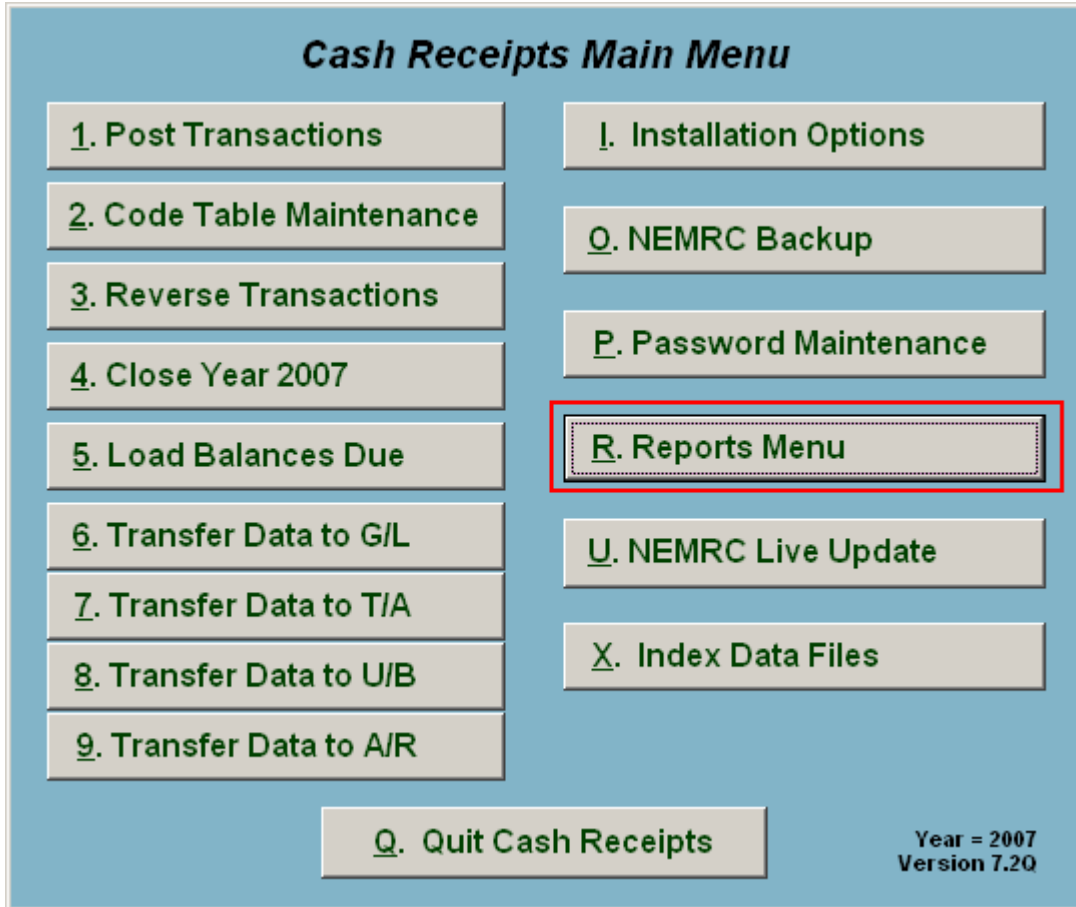


## Cash Receipts

### R. Reports Menu: 2. Code File Report

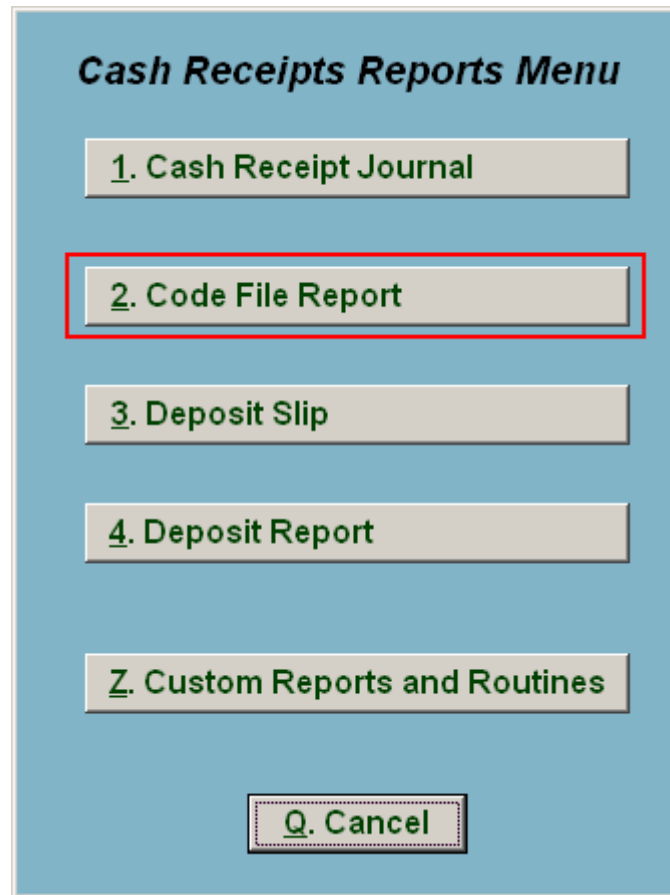


The screenshot shows a software menu titled "Cash Receipts Main Menu". It contains two columns of buttons. The left column lists: 1. Post Transactions, 2. Code Table Maintenance, 3. Reverse Transactions, 4. Close Year 2007, 5. Load Balances Due, 6. Transfer Data to G/L, 7. Transfer Data to T/A, 8. Transfer Data to U/B, and 9. Transfer Data to A/R. The right column lists: I. Installation Options, Q. NEMRC Backup, P. Password Maintenance, R. Reports Menu (highlighted with a red dashed border), U. NEMRC Live Update, and X. Index Data Files. At the bottom center is a button labeled "Q. Quit Cash Receipts". In the bottom right corner, the text "Year = 2007" and "Version 7.2Q" is displayed.

<b>Cash Receipts Main Menu</b>	
<u>1</u> . Post Transactions	<u>I</u> . Installation Options
<u>2</u> . Code Table Maintenance	<u>Q</u> . NEMRC Backup
<u>3</u> . Reverse Transactions	<u>P</u> . Password Maintenance
<u>4</u> . Close Year 2007	<u>R</u> . Reports Menu
<u>5</u> . Load Balances Due	<u>U</u> . NEMRC Live Update
<u>6</u> . Transfer Data to G/L	<u>X</u> . Index Data Files
<u>7</u> . Transfer Data to T/A	
<u>8</u> . Transfer Data to U/B	
<u>9</u> . Transfer Data to A/R	
<u>Q</u> . Quit Cash Receipts	
Year = 2007 Version 7.2Q	

Click on “R. Reports Menu” from the Main Menu and the following window will appear:

## Cash Receipts



A screenshot of a software menu titled "Cash Receipts Reports Menu". The menu is displayed on a light blue background. It contains five main options, each in a grey button with a green underline: "1. Cash Receipt Journal", "2. Code File Report", "3. Deposit Slip", "4. Deposit Report", and "Z. Custom Reports and Routines". The "2. Code File Report" button is highlighted with a red rectangular border. At the bottom of the menu is a "Q. Cancel" button with a dotted border.

***Cash Receipts Reports Menu***

1. Cash Receipt Journal

2. Code File Report

3. Deposit Slip

4. Deposit Report

Z. Custom Reports and Routines

Q. Cancel

Click on “2. Code File Report” from the Reports Menu and the following window will appear:

# Cash Receipts

## Code File Report

**Code file report**

☒ All codes  
1 ☐ Active codes only  
☐ Inactive codes only

☒ Sort by code  
2 ☐ Sort by description  
☐ Sort by G/L account

General Ledger entity  
3 All entities ▼

Tax Administration entity  
4 All entities ▼

5 PreView 6 Print 7 File 8 Cancel

1. **All codes OR Active codes only OR Inactive codes only:** Select the option of code status on which you wish to report.
2. **Sort by code OR description OR G/L account:** This report can be print by the assign code, the assigned description or the revenue account assigned to the code.
3. **General Ledger entity:** Select from the drop down list the General Ledger link condition on which to restrict the code reporting.
4. **Tax Administration entity:** Select from the drop down list the tax administration link condition on which to restrict the code reporting.
5. **PreView:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
6. **Print:** Click this button to print. Refer to GENRAL PRINTING for more information.
7. **File:** Click this button to save on this computer. Refer to GENERAL FILE for more information.
8. **Cancel:** Click “Cancel” to cancel and return to the previous screen.